

# BSGAC Board of Directors Minutes

## June 12, 2018

**CALL TO ORDER** Gordon Fogg, President, called the meeting to order at 12:50 pm. The following directors were in attendance: Gordon Fogg, President; Dale Mars, Vice President; Marianne Gassner, Secretary; Jimmy Merz, Director by phone; Gary Knudsen, Treasurer. Diane Mattas, Club Manager; and Terry Kelly, Section 22 Board Member were also in attendance.

**Approval of Minutes from previous meeting(s)** Gary Knudsen moved to approve the minutes from May 29, 2018. Dale Mars seconded the motion which passed unanimously.

**Financial/ Treasurers Report** The financial statement from May 2018 was discussed by the directors. It was noted that the food totals in the report did not match the Z totals. The discrepancy will be investigated. Marianne Gassner moved send the donation request letter with changes via US Mail. The motion was seconded by Dale Mars and carried unanimously. The detailed financial reports can be viewed on-line at [www.BSGAC.org](http://www.BSGAC.org) or by requesting a copy from the Administration Office.

**Club Manager's Report** Diane Mattas reported the Club currently has 728 members of which 169 are golf members. The 10 Play Card is now in effect and proving successful. The Jr. Golf Clinic has been organized and is ready. The insurance premium of \$2,000 is due in July. Diane reported the cost of insurance for volunteers working with major landscaping and physical restructuring will be approximately \$2,900. F & B procedures for the kitchen and restaurant staff have been implemented with all employees receiving the written procedures.

**Course Superintendent's Report** John Plantholt presented a detailed report citing the need for an increased budget for irrigation improvements and repairs. He also requested an increase in budget for fertilization. Tim Hiers, golf course consultant, has previously reported to the Board the need to increase the fertilization budget to combat weeds and increase healthy grass in the fairways. John outlined his plan for Tee Box renovations. The cost of renovations will be approximately \$14,000.

### **Committee Reports**

- a. Golf Committee, scheduled events include the Firecracker 4<sup>th</sup> of July Scramble and the Luau Scramble on July 14<sup>th</sup> and a match play event.
- b. Handicap Committee – There was no activity
- c. Activity Committee - Regular Bingo and Bunco Nites will continue through the summer months. Pub Nites will include activities to involve member participation.

### **Business Plan Updates**

**Food & Beverage** – Gordon Fogg reported the following: As per the recommendations and guidelines developed by the Food & Beverage Action Plan Team, it shall be the policy of the BSGAC Board of Directors to direct our Club Manager, Diane Mattas, to operate under the current F&B guidelines until modified or amended. Gordon moved to allow Chef Kathy Wilson and

Diane Mattas manage the F&B operations because of their expertise in this area. Marianne Gassner seconded the motion which carried unanimously. Gary Knudsen reported that the pricing issues are being addressed and modified. Gary Knudsen reported that the area in the kitchen near the dishwasher is in need of immediate repair. He moved the Board approve the repair in the amount of \$2,400. The motion was carried.

**New Business** – Several personnel issues were discussed.

A budget planning meeting for the 2019 fiscal year will be held on June 19<sup>th</sup> with Gary Crandall moderating the meeting. Fee structures and future dues will be set after a budget is determined.

An open meeting for all BSGAC members will be held on June 28<sup>th</sup> at 3:00 pm in Linkside Café.

The next scheduled Board of Directors meeting will be July 10, 2018 at 1:00 pm.

There being no further discussion, the meeting adjourned at 3:20 pm.

Respectively submitted,

Marianne Gassner, Secretary