

BURNT STORE GOLF AND ACTIVITY CLUB

BOARD OF DIRECTORS MEETING

January, 2018

IN ATTENDANCE: Directors; Bill Coykendall, Andrea Millerschoen, Marianne Gassner, Gordon Fogg, Jimmy Merz. Diane Mattas, Club Manager and Jim Sidbury, Accountant

President; Bill Coykendall opened the meeting at 9:00 am.

The minutes from the Board meeting of December, 2017 are approved.

1. **FINANCIALS:** The review of the year end financials demonstrate due to the decrease in revenue, extraordinary expenditures, no investment income and less than expected membership the operating budget for 2018 will be tight, but should take us into the summer months. To minimize costs for the annual audit, Jim will ensure to prepare and submit the figures in detail. Of significance, review of specific areas in the revenue generating departments; the number of rounds of golf was up in 2017 due to increase in member play and the pro shop gift department sales are up; an increase in food and labor costs impacted greatly on the Food and Beverage Department.
2. **JOHN PLANTHOLT COURSE SUPERINTENDENT:** Joined the meeting.

John noted that equipment issues are minor this month; the irrigation well pump is working well, can put out 450,00 gallons of water per day. There is an increase of salt in the water at this time due to the drought season which is bad for the grass. The markers and signage for the driving range is working well, he will set a schedule for mat and grass use. The bocce ball proposal is complete at \$6, 260. The players have raised substantial funds to support this project. The BOARD APPROVED THE PROJECT EXPENDITURE. It is felt that the current course condition is poor. John to develop an action plan for improvement and a letter to the members. John noted the renovation of the maintenance building has begun. He is trying to be prepared for each step of the process. John is working with the tee box beautification committee headed by Maggie Hart and Cheetah Currier. The committee reviewed plantings, mulch, tee box assignments and looks to get some uniformity for the course down the road.

3. **MEMBERSHIP AND 2018 BUDGET;** club membership is now at 706. The increase in revenue from membership will be reflected in a revised 2018 projected budget. THE BOARD APPROVED THE REVISED BUDGET.
4. **FOOD AND BEVERAGE/ RESTAURANT REPORT;** Equipment ; the kitchen is in need of a new food slicer.
5. **ACTIVITY COMMITTEE;** poker run scheduled for March 10, we will host a joint activity with the Yacht Club in April.
6. **MANAGERS REPORT;** the contract with the auditors for the annual report is APPROVED BY THE BOARD.

The updated member/guest policy is APPROVED BY THE BOARD. During season, restaurant reservations will require the Names of all those include in the reservation.

Maintenance issues; club house roof still has some leaks, cart barn has many roof leaks.

Annual meeting on April 5th. Meeting schedule in process.

A business plan is in development for club operations.

Revised dress code to include changes in golf fashions is in development.

7. **OLD BUSINESS;** lease negotiations with Section 22. Continue; the section 22 picnic logistics are underway. The January Meet and Greet was well received and answered many questions generated by the members. The nomination process for new Board Members to be elected at the April Annual Meeting is underway.
8. **DISCUSSION;** Futures; following input from member focus groups, the board plans to hold an open forum informational meeting for members.

NEXT SCHEDULED BOARD MEETING.

Tuesday February 27th, 2018 at 9:00am

The board reviewed the comment cards for this period.

The meeting was adjourned at 11:15am.

SUBMITTED BY:

ANDREA MILLERSCHOEN; BOARD SECRETARY

